

Via Email
Pablo Eyzaguirre
Bellway Homes Limited
(North London)
Bellway House
Bury Street
Ruislip
Middlesex
HA4 7SD

Our Ref: DM25-09
18/06/2025

Dear Sir/

HIGHWAYS ACT 1980 MINOR WORKS AGREEMENT DEVELOPMENT AT Mill Road Henham

Thank you for your letter and revised drawings. I can confirm that the following drawings have now been deemed approved:

Drawing number –

**220741-CON-XX-00-DR-C-3100
220741-CON-XX-00-DR-C-3100-P7
220741-CON-XX-00-DR-C-3101-P8
220741-CON-XX-00-DR-C-3102
220741-CON-XX-00-DR-C-3102-P6
220741-CON-XX-00-DR-C-3102-P6
220741-CON-XX-00-DR-C-3104-P5
220741-CON-XX-00-DR-C-3105-P6
220741-CON-XX-00-DR-C-3106-P6
220741-CON-XX-00-DR-C-3109-P1**

Note: This is subject to further STATs investigation and the engineer being satisfied that the developer has identified and noted the underground service locations.

Please note that you will not be permitted to work on the public highway until a Minor Works Authorisation (MWA) has been issued. I will require the below to be in place prior to the issue of the MWA.

- Minor Works deposit
- Estimated cost of the highway works
- Works Licence Application
- Inspection fees
- NRSWA qualifications

- Stats plotting and identification
- Public liability insurance
- RAMS (site specific)
- Traffic Management Plan (including TM risk assessment)
- Road Space Booking
- Site information sheet

(Highlighted means engineer to send forms)

For your information prior to works starting on site both a pre-commencement meeting and safety induction carried out by your site staff for visiting Essex Highways staff will be required.

Five days notice is required before the start of any road construction and subsequent inspections will require twenty four hour notice. Listed below is the order of inspections required.

1. Drainage inspection. (Backfill, Laterals, Gullies).
2. Inspection of formation, (witness proof rolling).
3. Approve capping layer, (CBR dependent).
4. Sub-base inspection.
5. Kerb line inspection
6. Base Course inspection.
7. Binder course inspection
8. Surface course inspection.
9. Inspection of street light positions prior to installation

Development Management sits outside the Essex Permit Scheme and therefore road space needs to be booked using the Development Management Road Opening Notice Form. If not already done so the contractor undertaking the works will need to apply for your Road Opening Notice under the New Roads and Street Works Act 1991.

Please go to the relevant page on our website for further information:

<http://www.essexhighways.org/Transport-and-Roads/Highway-Schemes-and-Developments/Adoptions-and-Land/DM-Road-Opening-Notice.aspx>

Yours sincerely,

Benjamin Crossley

Benjamin Crossley

Quality Assurance Signatory

Kieran Singh – Engineer

Kieran Singh

www.essex.gov.uk/highways
www.twitter.com/essexhighways